

Duties of a Steering Committee Member

- Help the safety council manager with the following:
 - Coordinate and direct the safety council program by suggesting relevant safety topics
 - Recommend potential speakers
 - Encourage all companies to attend each meeting
 - Encourage all companies to use the services of the Bureau of Workers' Compensation
- Attend steering committee meetings that are usually held on the morning of the first Tuesday of the month at 8:00 AM in the Piqua Area Chamber of Commerce office.
 - Communicate with co-members
 - Be on time to meetings
 - Come prepared for meetings
 - Follow the meeting's agenda
 - Stay for entire meeting
 - Complete any assigned tasks
- Attend safety council meetings that are usually held at noon on the second Thursday of the month at A Learning Place.
 - Prepare for the meeting
 - Assist other steering committee members by distributing name tags, completing meeting evaluation, delivering leftover food, etc.
 - Arrive a little early to greet members
 - Assist the speaker if necessary
 - Sit amongst the members
 - Be prepared to ask speaker questions

MIAMI COUNTY SAFETY COUNCIL STEERING COMMITTEE NOMINATION FORM

“The mission of the Miami County Safety Council is to provide safety education & standards for all of our members. We are committed to developing and continually improving a supportive network for our business partners.”

If you would like to nominate yourself, or another member of the Safety Council, to join the Steering Committee, please take a moment to fill out the information below.

Nominee: _____

Contact Information: _____

What would you, or the person being nominated, bring to the Steering Committee:

The Miami County Safety Council Steering Committee meets the first Tuesday of each month at 8am at the Piqua Area Chamber of Commerce.