



PK4950 ROUTE SERVICE DRIVER

JOB FUNCTION:

1. This position is responsible for operating a company truck and driving to various locations to deliver, set-up and / or pick-up, and service portable restrooms, hand sinks, restroom trailers or holding tanks.

ESSENTIAL FUNCTIONS:

1. Conduct daily pre-shift & post-shift inspection & report deficiencies to shop immediately. Also report improper operation, faulty equipment, and unusual conditions to the Operations Manager, Superintendent or Maintenance Department.
2. Operate truck to and from pre-designated work sites based on daily routing information to service, deliver or pick-up portable restroom units, hand sinks, restroom trailers, or holding tanks. Updates work orders with relevant delivery or pick-up detail.
3. Maintain telephone or electronic messaging contact with dispatch to receive additional instructions, changes to work locations, etc.
4. Effective use of IOS device for route information.
5. Following the Company's safety guidelines, properly secures equipment to appropriate vehicle/equipment. Assist yard personnel when necessary to load and unload portable restrooms, hand sinks, restroom trailers and holding tanks.
6. Ensure that units are clean and sanitized, stocked with paper products, hand sanitizer, soap, etc. prior to leaving job site. Works with shop employees to stock units if anything is missing.
7. Follow all established policies and safety rules and regulations. Follow SOP(s) in detail as related to specific job at hand.
8. Maintains truck log according to state and federal regulations.
9. Special /other projects as assigned by management.

QUALIFICATIONS:

1. Ability to carry/lift up to 75 lbs.
2. Clean driving record with 0 accidents and less than 8 MVR Points.
3. Must be able to maintain a DOT physical and medical card.
4. Ability to maintain alertness and acuity that is not typically impaired by any medication, diet, or physical condition.
5. Effective knowledge and use of navigation systems.
6. Must be able to safely and competently pull and place a trailer.

KEY BEHAVIORS:

1. Communication-
 - Person is organized – clear and brief
 - Person has good delivery – rate, volume, gestures and eye contact
 - Person listens
2. Customer Service Orientation-
 - Person acknowledges the customer
 - Person clarifies the customer's need
 - Person meets or exceed the need

- Person confirms satisfaction
 - Person listens and empathizes
 - Person takes responsibility for action
3. Energy-
- Person able to work long hours without losing effectiveness
 - Person maintains a strong pace over time
 - Person performs mentally or physically taxing work effectively
4. Initiative-
- Person is proactive
 - Person generates ideas for improvement
 - Person solves problems without being asked
 - Person takes advantage of opportunities without being asked
 - Person seeks opportunities for self-improvement
 - Person does more than required
5. Integrity-
- Person shares complete and accurate information
 - Person fairly represents organization's capabilities
 - Person maintains confidentiality
 - Person adheres to policies and regulations
 - Person meets personal commitments and promises
6. Safety Awareness-
- Person follows regulations/procedures
 - Person encourages others to follow regulations/procedures
 - Person checks equipment
 - Person recognizes hazards
 - Person improves unsafe conditions
7. Teamwork / Collaboration-
- Person builds relationships:
 - i. Maintains or enhances self-esteem
 - ii. Listens and responds with empathy
 - iii. Asks for help and encourages involvement
 - iv. Shares thoughts, feeling and rationale
 - Person contributes to team/organizational success:
 - i. Exchanges information freely
 - ii. Volunteers ideas and help
 - iii. Builds on others ideas
 - iv. Supports group decisions
 - v. Puts group goals ahead of individual/own goals
8. Work Standards-
- Person sets high performance standards
 - Person emphasizes high standards to others
 - Person shows pride when standards are met
 - Person shows dissatisfaction with substandard performance