

Job Title: Commercial Lines Account Manager

Location: Piqua, Ohio

Job Type: Full-time

Industry: Insurance

About Us

Koverman Staley Dickerson is a leading independent insurance agency dedicated to providing comprehensive risk management solutions to businesses of all sizes. We value integrity, professionalism, and client-focused service.

Position Overview

We are seeking a proactive and detail-oriented **Commercial Lines Account Manager** to join our growing team. In this role, you'll manage a book of business, act as a primary point of contact for clients, and ensure the delivery of high-quality service and insurance solutions.

Key Responsibilities

- Manage all aspects of the client relationship for an assigned book of commercial lines business.
- Process renewals, endorsements, certificates of insurance, and other service requests accurately and timely.
- Review policies for accuracy and coverage adequacy; recommend changes as needed.
- Work closely with producers, underwriters, and carriers to ensure effective coverage placement and pricing.
- Resolve client issues promptly and professionally.
- Maintain agency management system documentation and follow workflows.
- Support the development of new business by preparing proposals and gathering required documentation.

Qualifications

- 3+ years of experience in commercial lines insurance.
- Active Property & Casualty Insurance License required.
- Strong knowledge of insurance markets, coverages, and rating procedures.
- Proficiency in agency management systems (e.g., Applied Epic, AMS360) and Microsoft Office Suite.
- Excellent communication, organizational, and problem-solving skills.
- Ability to work independently and manage multiple priorities.

Benefits

- Competitive salary and performance-based incentives
- Health, dental, and vision insurance
- 401(k) with company match

- Paid time off and holidays
- Professional development and continuing education support

To Apply: Please submit your resume and a brief cover letter to carnold@ksdins.com